

ITC Limited Virginia House 37 J. L.Nehru Road Kolkata 700 071, India Tel. : 91 33 2288 9371 Fax. : 91 33 2288 4016 / 1256 / 2259 / 2260

28th September, 2020

The Manager Listing Department National Stock Exchange of India Ltd. Exchange Plaza, Plot No. C-1, G Block Bandra-Kurla Complex Bandra (East) Mumbai 400 051 The General Manager Dept. of Corporate Services BSE Ltd. P. J. Towers Dalal Street, Mumbai 400 001 The Secretary The Calcutta Stock Exchange Ltd. 7, Lyons Range Kolkata 700 001

Dear Sirs,

Closure of Trading Window

We write to advise that the Trading Window for purchasing / selling or dealing in the shares of the Company (other than for exercise of Stock Options under the Company's Employee Stock Option Schemes) will be closed from 1st October, 2020 for Designated Employees (and their Immediate Relatives) in terms of the ITC Code of Conduct for Prevention of Insider Trading - 2019.

The Trading Window will open 48 hours from the announcement to the Stock Exchanges of the Unaudited Financial Results of the Company for the Quarter and Half-Year ending on 30th September, 2020.

Yours faithfully, ITC Limited

(R. K. Singhi) Executive Vice President & Company Secretary



- cc: Securities Exchange Commission Division of Corporate Finance Office of International Corporate Finance Mail Stop 3-9 450 Fifth Street Washington DC 20549 <u>U.S.A.</u>
- cc: Societe de la Bourse de Luxembourg 35A Boulevard Joseph II <u>L - 1840 Luxembourg</u>